



# INTRODUCTION OF A NEW 12 DIGIT REGISTRATION NUMBER FORMAT FOR BUSINESS ENTITIES

FREQUENTLY ASKED QUESTIONS (FAQs) ON THE **IMPLEMENTATION OF THE NEW FORMAT FOR THE REGISTRATION NUMBER OF BUSINESS ENTITIES REGISTERED WITH THE COMPANIES COMMISSION OF MALAYSIA (SSM)**



## SSM Contact Centre

Tel: 03 7721 4000 | Fax: 03 7721 4001

E-mel: [enquiry@ssm.com.my](mailto:enquiry@ssm.com.my)

### Address:

Menara SSM@Sentral No7, Stesen Sentral 5 Kuala Lumpur Sentral, 50623 Kuala Lumpur

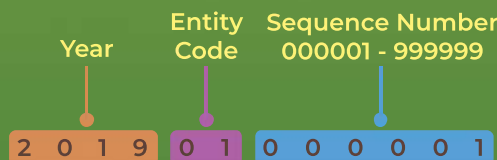
# 1

## What is the New Format for SSM's Business Entities Registration Number?

- a) This new format for Business Entities Registration Number will replace the existing registration number in SSM.
- b) The new registration number format consists of a 12 digit number comprising of:-
- i. **4 digits** – The year the business entity was registered
  - ii. **2 digits** – Business entity code
  - iii. **6 digits** – The registration number sequence
- c) The business entity's code is as follows:-

Type of Registered Entity	Entity's Code
Local company	01
Foreign company	02
Business	03
Local Limited Liability Partnership	04
Foreign Limited Liability Partnership	05
Limited Liability Partnership for Professional Practice	06

- d) The example of the new registration number format is as follows:-



## 2

### What is the purpose of the new registration number format for business entities?

- a) It is introduced to replace the various formats of registration numbers generated by the existing system. This would be in line with Government's initiative to use a single registration format for business entities in Malaysia.
- b) The new format consists of the following characters:-
  - i. Contains a 12 digit number similar to the National Identity Card Number (NRIC);
  - ii. With a value in terms of displaying the existence of companies, businesses and LLPs in the industry based on the year of registration; and
  - iii. To set the limit for the registration number which then simplifies system development compared to the unlimited setting of registration numbers.

## 3

### When will the new format be implemented?

The new registration number format will be implemented on 11 October 2019.

## 4

### Will the existing registration number be affected with this new format?

Yes. All existing companies, limited liability partnerships and businesses will be given a new 12 digit registration number.

Example of how the new registration number is to be displayed is as follows:-

Name	:	AMS Setia Jaya Sdn. Bhd.
Registration Number	:	201901000005 (1312525-A)

# 5

**What will happen to the existing registration (old) number?**

The existing registration number is still maintained and can be used until further notice.

# 6

**What was the action taken by SSM to inform its customers and stakeholders regarding this matter?**

The announcements to inform the public on this new registration number format have been made via SSM's official portal, social media and posters distributed at SSM's Headquarters and State Offices.

# 7

**How do existing business entities obtain their new registration number format?**

They could obtain the new registration number format from SSM's portal such as via the e-Search, e-info and MyData services for free from the date of implementation.

# 8

**Are the business entities allowed to use the existing registration number and when will the usage of the new registration number format begin?**

Yes, business entities can still use the existing registration numbers. It can still be used for transactions involving other Agencies as well as on official letters, invoices, signboards and other printed documents. However, the business entities are encouraged to use the new registration number format.

The new registration number format will be applied fully once a notice is issued.



**9**

**When filing a statutory document / registration at SSM's service counters, which registration number format should be stated?**

Both registration number formats can be stated during submission or lodgement of statutory documents / registration. It also applies to the covering letter.

**10**

**Is the certificate or notice of registration issued before the date of implementation still valid?**

Yes, the certificate and notice of registration is still valid and does not need to be replaced.

**11**

**What should we do if the third party disputes the validity of the new registration number format?**

The third party is advised to obtain the letter of authentication from any of SSM's service counters (except UTC Pudu, Putrajaya and Cyberjaya).



# 12

**Will the information of the new registration number format appear in the supplied corporate information?**

Yes, once implemented, the printed corporate information will also display the new registration number format.

# 13

**Who should we contact for more information?**

Customers may contact the nearest SSM's office or to call SSM's Call Centre at **03-77214000** or e-mail **enquiry@ssm.com.my**.

